

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
Board of Trustees**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on November 9, 2016.

Trustees Present

Adelina Castellanos
Daniel Garcia
Jenean Glover
Jessica Gould
Erika Hernandez
Shant Kotchounian
Marcia Leija
Caroline Mitchell
Bridget Moss
Debra Newman
Lou Paparozzi
William Rayber
Jeremy Sunderland
Curtis Wang
Todd Withers
Tamar Witmer

Trustees Absent

Dan Becerra
Michelle Heid
Oscar Mejia
Meagan Miller

Guests Present

Orli Almog
Kathleen Secchi
Jann Seymour
Denise Thornquest
Archana Thukral

Staff Present

Diane Ambrose
Marissa Campos
Susan Chmura
Adam Gardner
Nita Gatlin
Kermit Jackson
Jennifer Kaiser
Song Kim
Michele Marra
Georgia McLean
Ivania Pineda
Sarah Robinson
Kim Rolfes
George Stevens
Jessica Whitney

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1. Call to Order & Introductions

Lou Paparozzi called the meeting to order at 6:30 p.m. and introductions were made.

2. Public Input & Comments (3 minutes)

- A. Sarah Robinson asked the board president if a group of service coordinators could meet with the board without the presence of executive management staff. Lou responded by saying that the board works directly with the center's executive director and said she would need to follow the chain of command.
- B. Kathleen Secchi, from the Family Focus Resource Center, reported that their annual resource fair was held last month and was a huge success! They had 80 vendors there and over 1,000 people of all ages attended.

3. Consent Items

A. Approval of Revised Agenda (*Packet #2, page 90*)

M/S/C (W. Rayber/C. Wang) To approve the revised agenda as presented.

B. Approval of October 12th Board Meeting Minutes (*Packet #1, page 7*)

M/S/C (B. Moss/W. Rayber) To approve the minutes as presented.

4. **Committee Action Items** (*Packet #1, page 14*)

A. Administrative Affairs (Kim Rolfes for Dan Becerra)

1. Approval of Contracts

Summaries of the following contracts were reviewed by the Administrative Affairs Committee and they are recommending them for board approval.

- a. Adaptive Skills Trainer 637 Proposal
- b. Pathpoint
- c. Elwyn California (Index)
- d. Tejal Shah Chokshi dba Active Pediatric Therapy
- e. Viktoria Druz
- f. Heather Andersen
- g. Abby Chang
- h. Partners for Potential
- i. Modern Support Services
- j. Harbor Regional Center MOU (Residential)
- k. Harbor Regional Center MOU (Ceiling Lift)
- l. Home Ownership for Personal Empowerment (HOPE)
- m. Brilliant Corners fka West Bay Housing Corporation

M/S/C (W. Rayber/A. Castellanos) To approve the 13 contracts listed above, as presented.

5. **Additional Committee Action Items** (*Packet #2, page 93*)

A. Administrative Affairs (Kim Rolfes for Dan Becerra)

1. Approval of Request for Proposals for CPA Firm

M/S/C (W. Rayber/C. Wang) To approve the Request for Proposals for a new CPA firm, as presented.

2. Approval of Board Resolution for Selection Committee

M/S/C (W. Rayber/T. Witmer) To approve the board resolution for a selection committee, as presented.

3. Approval of Master Contract with Devereux

M/S/C (C. Wang/W. Rayber) To approve the master contract with Devereux, as presented, with the provision that if anything changes the board will be notified.

B. Executive Committee (Lou Paparozzi)

1. Approval of Board Facilitation Request

M/S/C (C. Mitchell/W. Rayber) To approve Daniel Garcia's facilitation request, using the least expensive method possible.

6. **Director's Report** (*Packet #2, page 108*)

George Stevens addressed the following areas in his report: allocation methodology; state budget, legislation; and regional center operations. Copies of the director's report were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also attached to George's report were the recent election results and the Department of Developmental Services' (DDS's) response to the proposals the center submitted to receive ABX2-1 funding to promote equity and reduce disparities. DDS agreed to fund the center's proposal for the Family Empowerment Team in Action (FETA) project (\$476,175) and the proposal for social media outreach (\$76,050). The proposal for bilingual pay is still under consideration. DDS did not approve the proposals for a community and legislative educator and education advocate.

7. **Association of Regional Center Agencies**

A. Report on October 21st ARCA Board of Directors Meeting

Debra Newman reported that she gave a presentation on the center's recruitment process and the board's committees at the last ARCA Board Members Group meeting. NLACRC is very transparent and has a lot of board involvement

compared to many other centers; some boards meet only quarterly and other center's decisions are primarily made by their executive directors.

- B. Next Meetings: January 19th & 20th (Sacramento)

8. **Administrative Affairs Committee** (*Packet #2, page 145*)

- A. Minutes of the October 26th Meeting

The minutes were included in the meeting packet; please see Kim Rolfes with any questions.

- B. Financial Report

DDS signed the C-1 allocation and we received our first advance. The center's operations budget is currently \$48,057,128 and the purchase of service (POS) budget is \$376,866,488. We will not have a forecast of any deficit or surplus in the POS budget until we complete our first Sufficiency of Allocation Report (SOAR) and submit it to DDS next month. Year to date, the center's operating costs are at 12.6%, which is under the 15% cost cap.

9. **Consumer Advisory Committee** (*Packet #2, page 156*)

- A. Minutes of the October 4th Meeting
- B. Minutes of the November 1st Meeting

The minutes were included in the meeting packet; please see Daniel Garcia with any questions.

10. **Consumer Services Committee** (*Packet #1, page 47*)

- A. Minutes of the September 21st Meeting

The minutes were included in the meeting packet; please see Jessica Gould with any questions.

- B. 1st Quarter Exceptions/Exemptions Report

The **exceptions** report lists requests from consumers and families for services that are outside of the center's service standards and whether those services were

approved or denied. During the 1st quarter of this fiscal year, the center approved 309 requests and denied only 20.

The **exemptions** report lists requests made for services that have been suspended or reduced as a result of the trailer bill language. The report showed that during the 1st quarter, 10 exemptions were approved and 2 were denied.

C. 1st Quarter Appeals/Hearings Report

During the 4th quarter of FY 2015-16:

1. Eligibility: 256 Notices of Action were sent and 8 were returned (appealed).
2. Service: 244 Notices of Action were sent and 14 were returned.
3. Hearings: 4 fair hearings were held (all for service denial); 2 were denied, 1 was partially granted, and 1 decision is still pending.

D. 1st Quarter Consumer Diagnosis Report

Copies of the report were included in the meeting packet. The report shows diagnostic information about the center's consumers each quarter since July 1, 2014. Of the 23,271 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,712 (4.02% increase since July 1, 2014)
2. Autism: 8,995 (**31.93% increase, but 10% less than last quarter**)
3. Cerebral Palsy: 539 (1.7% increase)
4. Epilepsy: 238 (6.7% increase)
5. Other developmental disability: 1,105 (12.4% increase)
6. Status 0, 1, 2: 3,682 (20.1% increase)

Status 0 are clients in intake, status 1 are clients in Early Start (at risk), and status 2 clients are children over 3 that have been found eligible for regional center services.

E. Self-Determination Program Update

DDS is still working with the Center for Medicare and Medicaid Services (CMS) to prepare the waiver for federal funding, but has not formally re-submitted the waiver to CMS as yet. DDS is reportedly working to resolve the remaining 35 of

the original 180 issues that CMS had with the waiver application. DDS believes that the best case scenario for resubmission of the waiver application will be February of 2017. Also, the center's Self-Determination Local Advisory Committee (SDLAC) continues to meet on a monthly basis and learn as much as they can. The committee generally meets on the 3rd Thursday of each month at 7:00 p.m. and meets at the various NLACRC offices. These are open meetings and members of the public are welcome to attend. If someone wants to keep updated on the development of the self-determination program, they can sign up to receive updates on the center's website.

11. Executive Committee (*Packet #2, page 165*)

A. Minutes of the October 26th Meeting

The minutes were included in the meeting packet; please see Lou Paporozzi with any questions.

B. Board Legislative Training: Wednesday, November 16th

Lou reminded everyone about the legislative training that will be held for board members and others next week. The training will be given by Michelle Heid and Steve Miller. To prepare for the training Steve provided the board with a list of tasks that will help them develop their "elevator speeches."

C. Resignation of Jun Antonio

Jun had to resign his position on the board due to excessive meeting absences.

12. Government & Community Relations (*Packet #1, page 64*)

A. Minutes of the October 19th Meeting

The minutes were included in the meeting packet; please see Tamar Witmer with any questions.

B. Updated Bill File

Copies of the committee's current bill file were included in the meeting packet. The bill file includes information about each bill, including a description of the bill, its status, our positions, and comments. The committee is currently tracking 18 different bills.

C. Report on Candidates' Forums: October 6th & October 18th

Both of the forums were a huge success! The October 6th forum, which was held in the Santa Clarita Valley, had all candidates participating and with well over 100 attendees! Our October 18th forum was held at Sam's Café at New Horizons in North Hills. It also had all candidates participating and standing room only!

D. Update on the Lanterman Act Anniversary Party

Unfortunately, due to restrictions at the new office building in Chatsworth, we will not be able to have the Lanterman Act Anniversary party that we were hoping to have. The building owners will not allow us to use the outdoor space. As such, the event will not include an open house at the new building. Other alternatives are being considered, including partnering with CSUN and using their theater to show the "We're Here to Speak for Justice" documentary. The theater is large enough so we could hold a reception in the lobby. We're hoping to be able to organize the event in time to be held in December.

13. **Nominating Committee – *No Report***

14. **Post-Retirement Medical Trust Committee (*Packet #2, page 172*)**

A. Minutes of the October 26th Meeting

The minutes were included in the meeting packet; please see Lou Paporozzi with any questions.

B. Statement on Current Trust Value

The value of the trust assets as of September 30, 2016 was \$19,956,702, an increase of \$574,331 since the last quarterly report. The increase was due to a gain in investments. The rate of return for the quarter was 5.03% (net of fees). The annualized rate of return since the trust's inception, 143 months ago, was 5.78% (gross of fees).

15. **Strategic Planning Committee (*Packet #2, page 177*)**

A. Minutes of November 7th Meeting

The minutes were included in the meeting packet; please see William Rayber with any questions.

B. Quarterly Program Closure Report

Copies of the quarterly program closure report were included in the meeting packet. Following is a summary of the program closures by fiscal year:

Fiscal Year	Program Closures	Consumers Impacted
2016-17	6	149
2015-16	99	356
2014-15	28	90
2013-14	15	112
2012-13	12	95
2011-12	23	1,118
2010-11	4	47
2009-10	7	133
2008-09	9	138
Total:	203	2,238

16. **Vendor Advisory Committee**

A. Minutes of the November 3rd Meeting - Deferred

17. **Old Business / New Business** (*Packet #1, page 85*)

A. Attendance Sheets

The updated board and board committee attendance sheets are always included in the meeting packets. Members cannot miss more than 2 meetings in a row or 4 meetings in a 12-month period.

B. Complete Meeting Evaluations

Lou asked the board members to please complete their meeting evaluations and submit them to him with any comments.

C. Visitation Reports

Board members are encouraged to visit regional center funded programs for educational purposes. After the visit, board members can share what they learned

during this part of the board meeting. Any board members interested in visiting a program should contact Jennifer so she can make the arrangements.

18. Announcements / Information / Public Input

A. Next Board Meeting: Wednesday, January 11th, at 6:30 p.m. (Santa Clarita Office)

B. Caroline Mitchell is a member of the center's self-advocacy group. The group recently held their first meeting at the new Oakdale office and had some concerns regarding accessibility.


Action: Caroline will share the self-advocacy group's accessibility concerns with Michele Marra.

C. Happy holidays everyone!


19. Adjournment

M/S/C (W. Rayber/B. Moss) To adjourn the meeting at 7:38 p.m.

Submitted by,


Jennifer Kaiser
Executive Assistant

for:


Debra Newman
Board Secretary

