

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on Wednesday, May 11, 2016.

Trustees Present

Jun Antonio
Mary Jo Fernando
Jenean Glover
Jessica Gould
Michelle Heid
Marcia Leija
Caroline Mitchell
Bridget Moss
Lou Paparozzi
William Rayber
Jeremy Sunderland
Curtis Wang
Todd Withers

Trustees Absent

Dan Becerra
Craig Girard
Debra Newman

Guests Present

Victoria Berrey
Adelina Castellanos
Bijoy Dandapal
Robin Dandapal
Daniel Garcia
Ismael Maldonado
Gerald Robles
Jann Seymour

Staff Present

Diane Ambrose
Jennifer Kaiser
Michele Marra
Kim Rolfes
George Stevens
Jessica Whitney

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1. Call to Order & Introductions

Lou Paparozzi, president, called the meeting to order at 6:33 p.m. Introductions were made.

2. Public Input & Comments

- A. Daniel Garcia introduced himself to the board. He was elected by the Consumer Advisory Committee to be their chair for next fiscal year. As such, he will also become a member of the Board of Trustees. Unfortunately, Daniel will be unable to attend next month's board retreat as he will be out of town, but he is looking forward to working the board next fiscal year.
- B. Victoria Berrey put fliers on the information table about the Family Focus Resource Center's upcoming events.
- C. Ismael Maldonado introduced himself to the board. He is the consumer advocate for the Department of Mental Health in Van Nuys.

3. Consent Items

- A. Approval of Revised Agenda (*Packet #1, page 95*)
- B. Approval of April 13th Board Meeting Minutes (*Packet #1, page 7*)

M/S/C (C. Wang/W. Rayber) To approve the revised agenda and minutes as presented.

4. Executive Session

- A. Executive Director Compensation

The Board of Trustees went into executive session from 6:43 p.m. to 6:57 p.m.

5. Committee Action Items (*Packet #1, page 15*)

- A. Administrative Affairs Committee (Dan Becerra)

- 1. Approval to Pay FY 2016-17 ARCA Dues

M/S/C (C. Wang/C. Mitchell) To approve payment of the FY 2016-17 ARCA dues in the amount of \$84,597.00.

- 2. Approval of Contracts

- a. Aacres CA, LLC (Bircher)
- b. Aacres CA, LLC (Quartz)

M/S/C (W. Rayber/C. Mitchell; Abstention: M. Heid) To approve the contracts with Aacres CA, LLC (Bircher and Quartz) as presented.

- c. Premier Healthcare Services, LLC

M/S/C (M.J. Fernando/C. Mitchell; Abstention: M. Heid) To approve the contract with Premier Healthcare Services, LLC, as presented.

- d. Modern Support Services, LLC

M/S/C (M.J. Fernando/W. Rayber; Abstention: M. Heid) To

approve the contract with Modern Support Services, LLC, as presented.

- e. Tydak Consulting Services, LLC

M/S/C (W. Rayber/M.J. Fernando; Abstention: M. Heid) To approve the contract with Tydak Consulting Services, LLC, as presented.

- f. Board Resolution for Service Providers

(This board resolution was revised and presented in Section 7.A.1.a. below.)

B. Government & Community Relations Committee (Jeremy Sunderland)

1. Recommended Support Position

- a. SB 873 (Beall): Income/Insurance Taxes; Low-Income Housing
- b. SB 1053 (Leno): Housing Discrimination/Applications
- c. SB 1221 (Hertzberg): Firefighters Training Course
- d. AB 2734 (Atkins): Local Control Affordable Housing Act

Action: The Board of Trustees took a **support** position on SB 873 (Beall), SB 1053 (Leno), SB 1221 (Hertzberg), and AB 2734 (Atkins) with no oppositions or abstentions.

2. Recommended Watch Position

- a. SB 1034 (Mitchell): Health Care Coverage/Autism
- b. AB 2383 (Medina): Autism Employment & Education Act
- c. AB 2642 (Garcia): Removing Barriers to Employment Act

Action: The Board of Trustees took a **watch** position on SB 1034 (Mitchell), AB 2383 (Medina), and AB 2642 (Garcia) with no oppositions or abstentions.

6. **Director's Report** (*Packet #2, page 100*)

George Stevens addressed the following areas in his report: allocation methodology; state budget; legislation; and regional center operations. Copies of the director's report

were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also attached to George's report was a summary of the governor's proposed state budget produced by the Department of Developmental Services (DDS), a legislative update, and draft informational materials, developed by the center, for the self-determination program.

7. Additional Action Items (*Packet #2, page 154*)

A. Administrative Affairs Committee (Dan Becerra)

1. Approval of Contracts

a. Board Resolution for Service Providers (Revised)

M/S/C (W. Rayber/T. Withers; Abstention: M. Heid) To approve the revised board resolution for service providers, as presented.

b. Dr. Karla Saran

M/S/C (J. Gould/W. Rayber; Abstention: M. Heid) To approve the contract with Dr. Karla Saran, as presented.

c. Holwick Constructors, Inc.

M/S/C (W. Rayber/C. Wang; Abstention: M. Heid) To approve the contract with Holwick Constructors, Inc., as presented.

d. Tourney Road Investments, LLC

M/S/C (B. Moss/J. Antonio; Abstention: M. Heid) To approve the contract with Tourney Road Investments, LLC, as presented.

e. Elwyn California (Kelvin I)

M/S/C (C. Wang/J. Gould; Abstention: M. Heid) To approve the contract with Elwyn California (Kelvin I), as presented.

8. Association of Regional Center Agencies

A. Next Meetings: June 16th & 17th (Sacramento)

9. Administrative Affairs Committee (*Packet #2, page 166*)

A. Minutes of the April 27th Meeting

The minutes were included in the meeting packet; please see Dan with any questions.

B. Financial Report

The center's operations budget is currently \$40,934,161 with no projected surplus or deficit. The purchase of service (POS) budget is \$328,693,405 with a projected deficit of \$11,658,561 (in the worst case).

C. 3rd Quarter Financial Graphs

The graphs showed how the center's POS deficit changed for the first 3 quarters of FY 2015-16 in the best case and worst case. There was no deficit reflected in the first quarter because we had not yet completed our Sufficiency of Allocation Report (SOAR). Starting in October 2015, we began to report a deficit between \$14.7 and \$19.4 million. At the end of the 3rd quarter (March 30th), the POS deficit was ranging between \$9.8 and \$13 million.

10. Consumer Advisory Committee

A. Minutes of the April 5th Meeting

B. Minutes of the May 3rd Meeting

The minutes were included in the meeting packet; please see Mary Jo with any questions.

11. Consumer Services Committee (*Packet #1, page 34*)

A. Minutes of the April 20th Meeting

The minutes were included in the meeting packet; please see Jessica Gould with any questions.

B. Self-Determination Program Update

George reported that DDS is responding to the 180 questions that the Center for Medicaid and Medicare Services (CMS) had regarding the waiver DDS submitted to them. Once re-submitted, CMS will have 90 days to review and approve the

waiver or to go back to DDS with any additional issues or questions. This pushes the timeline for getting the self-determination program pushed even further behind. DDS is supposed to be sending the regional centers training materials, but we have not received them as yet. Evelyn Chamorro, our new self-determination specialist, has been conducting outreach by visiting local groups and service providers and telling them about the program. Any services provided through the self-determination program must be provided in an inclusive and integrated environment.

C. 3rd Quarter Exceptions/Exemptions Report

The exceptions report lists requests from consumers and families for services that are outside of the center's service standards and whether those services were approved or denied. During the 3rd quarter of this fiscal year, the center approved 261 requests and denied only 11; 10 of the 11 denials were for the center's inability to pay for behavioral health co-payments as the families' incomes were too high.

The exemptions report lists requests made for services that have been suspended or reduced as a result of the trailer bill language. The report showed that during the 3rd quarter, 1 exemption was requested and approved; it pertained to additional respite hours.

D. 3rd Quarter Consumer Diagnosis Report

The report showed diagnostic information about the center's consumers each quarter since July 1, 2013. Of the 22,389 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,601 (3.74% increase since July 1, 2013)
2. Autism: 8,498 (**28.16% increase**)
3. Cerebral Palsy: 537 (2.09% increase)
4. Epilepsy: 238 (7.69% increase)
5. Other developmental disability: 1,075 (15.84% increase)
6. Status 0, 1, 2: 3,440 (16.81% increase)

Consumers who have more than 1 disability are put into the category of their primary diagnosis.

12. **Executive Committee** (*Packet #2, page 196*)

A. Minutes of the April 27th Meeting

The minutes were included in the meeting packet; please see Lou with any questions.

B. Annual Board Retreat: June 3 & 4, 2016 – Handout

Information on the upcoming board retreat were provided. Please see Jennifer with any questions.

C. Action Taken to Approve RFP for Community/Legislative Educator

The Executive Committee took action, on behalf of the Board of Trustees, to approve the Request for Proposals (RFP) for the center's new community/legislative educator. Copies of the finalized RFP were included in the meeting packet.

D. Action Taken to Modify Board Budget

The Executive Committee took action, on behalf of the Board of Trustees, to move \$750 from one line item to another in order to cover a shortfall. Copies of the modified board budget were included in the meeting packet.

E. Action Taken to Approve Contracts

1. Lifenvest, Inc. dba Blue Livin' Supports
2. Noble Care Providers, LLC
3. Care 4 U, LLC
4. Welby Medical Services, Inc. dba All Saints Home Care

The Executive Committee took action, on behalf of the Board of Trustees, to approve these 4 contracts. Copies of the contract summaries were included in the meeting packet.

F. Draft Master & Critical Calendars for FY 2016-17

Copies of the draft master and critical calendars were included in the meeting packet for review. There were just 2 recommended meeting changes because they conflicted with Jewish holidays. The calendars will be presented to the Board of Trustees next month for their approval.

H. Committee Interest Sheets for FY 2016-17

Committee selection sheets were included in the meeting packet. Board members should indicate which committee(s) you would like to serve on next fiscal year and return the sheet to Jennifer by Friday, May 20th. If you do not submit your selection, we will assume you have no preference.

13. Government & Community Relations (*Packet #1, page 47*)

A. Minutes of the April 20th Meeting

The minutes were included in the meeting packet; please see Jeremy with any questions. We are looking for board members to volunteer to help plan an event that will be held later in the year. The event will celebrate the Lanterman Act's 50th anniversary and will be held jointly with the open house for our new office at Oakdale and the introduction of our new logo.

Action: Any board members interested in serving on the event committee should contact Jennifer.

B. Updated Bill File

Copies of the committee's updated bill file were included in the meeting packet. The committee is currently tracking 42 different bills.

C. Status of Social Media Consultant

Three proposals were submitted in response to our RFP and interviews were held on April 27th.

14. Nominating Committee

A. Notes from May 9th Conference Call (*Packet #2, page 244*)

The notes from the conference call were included in the meeting packet. The committee is recommending Todd Withers to serve as the board's 2nd vice president next fiscal year.

B. Resignation of Dorothy Daniels

Unfortunately, Dorothy Daniels had to resign from the board due to increased family obligations.

C. Recommended Nominees and Re-Nominees for FY 2016-17 (*Packet #1, page 87*)

1. Board of Trustees
2. Board Intern
3. Consumer Advisory Committee
4. Vendor Advisory Committee
5. Board Slate of Officers

The committee presented their recommended nominees to the board. The rosters were included in the meeting packet. The elections will be held at next month's board meeting.

15. **Housing Committee** (*Packet #2, page 247*)

A. Minutes of the May 9th Meeting

The minutes were included in the meeting packet; please see Todd with any questions. The May 9th meeting was the last meeting of this committee as housing issues will come under the purview of the Strategic Planning Committee starting July 1st.

16. **Post-Retirement Medical Trust Committee** (*Packet #2, page 251*)

A. Minutes of April 27th Meeting

The minutes were included in the meeting packet; please see Lou with any questions.

B. Statement on Current Trust Value

The value of the trust assets as of March 31, 2016 was \$18,954,706, an increase of \$365,065 since the last quarterly report. The increase was due to both an increase in investments and a contribution of \$78,995. The rate of return for the quarter was 1.53% (net of fees). The annualized rate of return since the trust's inception, 137 months ago, was 5.56% (gross of fees).

17. **Strategic Planning Committee** (*Packet #2, page 256*)

A. Minutes of May 2nd Meeting

The minutes were included in the meeting packet; please see William with any questions.

18. Vendor Advisory Committee (*Packet #2, page 262*)

- A. Minutes of the April 7th Meeting
- B. Minutes of the May 5th Meeting

Michele reported that the VAC continues to discuss issues that affect the service provider community, including:

1. The minimum wage increases (no compression included).
2. ABX2-1 surveys that were sent to service providers for their completion.
3. The transfer of behavioral health treatment to managed care.
4. Legislation
5. The implementation of CMS and the Workforce Innovation Opportunity Act (WIOA).

19. Old Business / New Business (*Packet #1, page 90*)

- A. Attendance Sheets

Copies of the board and board committee attendance sheets were included in the meeting packet; board members cannot miss more than 4 meetings or 2 consecutive meetings in a 12-month period.

- B. Complete Meeting Evaluations

Lou asked the board members to please complete evaluations after the meeting and submit them to him with any comments.

- C. Visitation Reports

Michelle Heid reported that Yolanda Bosch arranged for her to be given a tour of Fairview Developmental Center. Michelle gave a report on her visit.

20. Announcements / Information / Public Input

- A. Next Board Meeting: Wednesday, June 8th, at 6:30 p.m. (Van Nuys)
- B. Annual Board Dinner: Saturday, June 25th, at 6:00 p.m. (Valencia)
- C. Ismael Maldonado announced that Assembly Member Patty Lopez is holding many different events in the local area, including a voter registration and


information event on May 13th. For more information you can contact her district office at (818) 365-2464.

- D. Jessica Gould invited the board members to her graduation party which will be held from 5:00 to 9:00 p.m. on Saturday, May 14th, at Balboa Park.

21. Adjournment

M/S/C (J. Gould/W. Rayber) To adjourn the meeting at 8:30 p.m.

Submitted by,


Jennifer Kaiser

Executive Assistant

for:

Debra Newman
Board Secretary

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