

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on April 13, 2016.

Trustees Present

Jun Antonio
Dan Becerra
Mary Jo Fernando
Craig Girard
Jenean Glover
Jessica Gould
Michelle Heid
Caroline Mitchell
Bridget Moss
Lou Paparozzi
William Rayber
Jeremy Sunderland
Curtis Wang
Todd Withers

Trustees Absent

Dorothy Daniels
Marcia Leija
Debra Newman

Staff Present

Diane Ambrose
Jennifer Kaiser
Michele Marra
Kim Rolfes
George Stevens

Guests Present

Victoria Berrey
Robert Kaiser
Meagan Miller
Gerald Robles
Jann Seymour
Nick Vukotic

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1. Call to Order & Introductions

Lou Paparozzi called the meeting to order at 6:30 p.m. and introductions were made.

2. Public Input & Comments (3 minutes)

- A. Victoria Berrey announced that the Family Focus Resource Center (FFRC) started a new support group for parents of adult consumers. They held their first meeting last night at nearly 40 people attended. The second meeting will be held sometime in May.
- B. A Transition to Independence conference is going to be held on Saturday, April 23rd, to discuss the needs of adults with developmental disabilities who are graduating from high school and what options are available to them. The conference is being hosted by Senator Sharon Runner and Assembly Member Tom Wilk.

- C. A special needs resource fair will be for members of our Antelope Valley community on Saturday, May 7th, at Lancaster City Park.

3. Consent Items

- A. Approval of Revised Agenda (*Packet #2, page 98*)

Item 15.B. was added to the agenda.

M/S/C (D. Becerra/C. Mitchell) To approve the revised agenda as modified.

- B. Approval of March 9th Board Meeting Minutes (*Packet #1, page 7*)

M/S/C (W. Rayber/M.J. Fernando) To approve the minutes as presented.

4. Executive Session

- A. Business Professional Compensation

M/S/C (C. Wang/C. Mitchell) To go into executive session at 6:41 p.m.

The executive session ended at 7:10 p.m. and the board meeting resumed.

5. The National Core Indicators (NCI) Project (*Packet #1, page 16*)

Diane Ambrose gave a presentation on the NCI project which collects data from consumers and families to measure performance between regional centers and to see how California compares to other states.

6. Committee Action Items (*Packet #2, page 101*)

- A. Administrative Affairs Committee (Dan Becerra)

- 1. Approval of NLACRC Organizational Overview – *Handout*

M/S/C (D. Becerra/C. Girard) To approve the center's organizational overview, as presented.

- 2. Approval of Contract: Quality Behavior Solutions (PL1548-612)
- 3. Approval of Contract: Quality Behavior Solutions (PL1549-615)

M/S/C (C. Girard/B. Moss; Abstention: M. Heid) To approve the contracts with Quality Behavior Solutions, as presented.

4. Approval of Contract: One Simple Family, Inc.
5. Approval of Contract: Sunburst Care Center

M/S/C (W. Rayber/C. Mitchell; Abstention: M. Heid) To approve the contracts with One Simple Family, Inc. and Sunburst Care Center, as presented.

B. Consumer Services Committee (Jessica Gould)

1. Approval of Self-Determination Information Reporting Process

M/S/C (B. Moss/C. Girard) Any recommendations or input from the center's Self-Determination Advisory Committee will be taken to the Consumer Services Committee by Debra Newman and then reported on at the subsequent board meeting by Debra Newman, who is to be the committee's voice on those matters to the Board of Trustees.

C. Nominating Committee (Jessica Gould)

1. Election of Craig Girard to serve as the Board's 2nd Vice President

M/S/C (J. Gould/D. Becerra) To elect Craig Girard to serve as the board's 2nd vice president for the remaining of the current fiscal year.

7. **Director's Report** (*Packet #2, page 110*)

George Stevens addressed the following areas in his report: allocation methodology; state budget; legislation; regional center operations; and workplace security. Copies of the director's report were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also attached to his report were:

- A. An overview of Senate Budget Subcommittee #3 hearing that was held April 7th.
- B. A memo from the Department of Developmental Services (DDS) summarizing ABX2 1 funding and how it should be implemented.
- C. A summary of the ABX2 1 funding that was prepared by the Association of Regional Center Agencies (ARCA).
- D. A legislative update as of April 11th.

8. Association of Regional Center Agencies

A. Report on March 17th & 18th Meetings (Sacramento)

George reported that ARCA staff met with Diana Dooley, secretary of the California Health and Human Services Committee, recently and she was very concerned about the dysfunction of some of the regional centers. She asked ARCA to consider how it could assist its members with board development and executive director mentorship. In response, ARCA drafted a document called “Strengthening the Regional Center System” which identifies ways they could assist the regional centers. Copies of the draft document were provided to the board for their review. George assured the board that NLACRC is on track and does not have any of the issues Secretary Dooley was concerned about.

B. Next Meetings: June 16th & 17th (Sacramento)

9. Administrative Affairs Committee (*Packet #2, page 174*)

A. Minutes of the March 30th Meeting

The minutes were included in the meeting packet; please see Dan with any questions.

B. Financial Report

The center’s operations budget is currently \$40,930,831 with no projected surplus or deficit. The purchase of service (POS) budget is \$328,714,780 with a projected deficit of \$13,010,708 (in the worst case).

C. 3rd Quarter Human Resources Report

During the 3rd quarter of this fiscal year, the center had no positions on hold, 17 new hires, 4 promotions, and 8 separations for a quarterly turnover rate of 0.05%.

10. Consumer Advisory Committee (*Packet #2, page 190*)

A. Minutes of the March 1st Meeting

The minutes were included in the meeting packet; please see Mary Jo with any questions.

B. Minutes of the April 5th Meeting – Deferred

C. Announcement of FY 2016-17 CAC Chair

The CAC elected Daniel Garcia to serve as their chair next fiscal year.

11. Consumer Services Committee (*Packet #1, page 45*)

A. Minutes of the March 16th Meeting

The minutes were included in the meeting packet; please see Jessica with any questions.

B. Self-Determination Program Update

George gave a brief update on the self-determination program in Debra Newman's absence. Please refer to the meeting minutes for the complete update.

C. DDS Approval of Service Standards/Two Minor Corrections

The board approved changes to 5 of the center's 11 service standards on November 10, 2015 and submitted them to DDS for approval. On March 8th, DDS approved the changes noting 2 clerical errors in one of the service standards, which have since been corrected.

12. Executive Committee (*Packet #2, page 197*)

A. Minutes of the March 30th Meeting

The minutes were included in the meeting packet; please see Lou with any questions.

B. Action Taken to Approve Contracts

The Executive Committee took action, on behalf of the board, to approve the following 2 contracts so services could begin.

1. Karen Conway (Clinical Psychologist)
2. The Childbirth Connection, LLC

13. Government & Community Relations (*Packet #1, page 55*)

A. Minutes of the March 16th Meeting

The minutes were included in the meeting packet; please see Lou with any questions.

B. Legislative Update

1. Report on April 8th Legislative Thank You Breakfast

The breakfast was very well-attended and gave us the opportunity to thank our local legislators for supporting the ABX2 1 funding for the developmental disabilities system. We had some great speakers, including Board President Lou, and Tierra del Sol Foundation prepared framed artwork for each of the attending legislators.

2. Updated Bill File

Copies of the updated bill file were included in the meeting packet.

3. Report on ARCA's Grass Roots Day (Sacramento)

This year, the center sent 2 teams to visit with legislators at the State Capitol as part of ARCA's Grass Roots Day activities on Wednesday, March 30th. Kim Rolfes, Jessica Gould, and Michelle Heid were on the first team and Yolanda Bosch, Dolly Wauls (a service provider), and Marcia Leija with her 2 sons were on the second team. This year's message was to thank the legislators for supporting the ABX2 1 funding and to bring to their attention the center's housing crisis for its consumers.

4. NLACRC's Local Grass Roots Week Visits

Each year, the center sends small teams to visit with legislators at their local offices. Each team consists of a staff lead, a board member, a consumer, and a service provider. Some of the visits have already been made and others are still being scheduled. The message for the visits is the same as the one used for ARCA's Grass Roots Day visits.

14. **Housing Committee - *No Report***

15. **Nominating Committee (*Packet #2, page 208*)**

A. Minutes of the April 6th Meeting

The minutes were included in the meeting packet; please see Jessica with any questions. Craig added that due to the board's suggestion, the annual deadline for submitting board, VAC, and CAC applications to the center would be changed from December 31st to December 15th.

B. Board's 2nd Vice President Position

Dorothy Daniels had to resign her position on the board. The Nominating Committee was going to recommend that she serve as 1st vice president next fiscal year. In her absence, the committee will be recommending that Craig Girard be nominated to serve as 1st vice president, which will leave the 2nd vice president position open.

Action: Any board members interested in serving as 2nd vice president next fiscal year should contact Jennifer before May 1st.

16. **Post-Retirement Medical Trust Committee – *No Report***

17. **Strategic Planning Committee - *No Report***

18. **Vendor Advisory Committee**

A. Minutes of the April 7th Meeting - *Deferred*

B. Announcement of FY 2016-17 VAC Chair

The VAC re-elected Michelle Heid to serve as their chair next fiscal year.

19. **Old Business / New Business (*Packet #1, page 93*)**

A. Attendance Sheets

Board and board committee attendance sheets are always included in the monthly board meeting packet. Board members cannot miss 3 consecutive meetings or 5 meetings in a 12-month period.

B. Complete Meeting Evaluations

Lou asked the board members to please complete the evaluations after meeting and submit them to him with any comments.

C. Visitation Reports

Board members are encouraged to visit regional center funded programs in order to educate themselves and the other board members. No visitations were reported. Jennifer Kaiser is happy to help board members coordinate their visits.


20. Announcements / Information / Public Input

A. Next Board Meeting: Wednesday, May 11th, at 6:30 p.m. (Van Nuys)


21. Adjournment

M/S/C (W. Rayber/D. Becerra) To adjourn the meeting at 8:50 p.m.

Submitted by,


Jennifer Kaiser
Executive Assistant

for:


Debra Newman
Board Secretary

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