

North Los Angeles County Regional Center
Executive Committee Meeting Minutes
October 28, 2015

Present: Jenean Glover, Debra Newman, and Lou Paparozzi – Committee Members
Diane Ambrose, Jennifer Kaiser, Michele Marra, Kim Rolfes, and George Stevens –
Staff Members

Absent: Dan Becerra and Dorothy Daniels

I. Call to Order

Lou Paparozzi, president, called the meeting to order at 7:36 p.m.

II. Public Input -- There was no public input.

III. Consent Items

A. Approval of Agenda

Two new items were added to the agenda and item IV.C. was deferred.

M/S/C (D. Newman/J. Glover) To approve the agenda as modified.

B. Approval of Minutes from September 30th Meeting

M/S/C (J. Glover/D. Newman) To approve the minutes as presented.

IV. Committee Business

A. DDS Whistleblower Complaint Investigation

George spoke with Brian Winfield at the Department of Developmental Services (DDS). Brian is unable to come down here to meet with the Executive Committee about the whistleblower complaints that were sent to DDS, so they agreed upon setting up a conference call to discuss them. Once the conference call date and time have been established, we will send Brian the results of our whistleblower complaint investigation.

B. Finalize Content, Date, and Location for 2016 Board Retreat

The board retreat will be held on a Friday night and Saturday. On Friday night, the board and any new incoming board members will have dinner together and socialize afterwards. On Saturday, Mike Monk will be asked to provide the board with

training on board responsibilities. The dates will either be May 20th and 21st or June 3rd and 4th, depending upon which Saturday works best for Mike. Locations to be considered will be the Burbank Hilton or the Universal Sheraton.

C. Proposed Budget and List of Duties for Legislative Consultant – Deferred

D. FY 2015-16 Board Budget vs Expenses/Funds Transfer to Cover Shortfall

There is a shortfall in the board budget, category 10, since the Executive Committee made the decision to sponsor the Family Focus Resource Center's resource fair.

M/S/C (J. Glover/D. Newman) To approve the transfer of \$2,000 from category 3 (ARCA meetings) and \$2,000 from category 8 (Solicitation information) of the board budget into category 10 (sponsorships) to cover the shortfall.

E. Operations Allocation Methodology FY 2015-16

Kim drafted a comprehensive presentation on the center's operations allocation and provided copies of it to the Executive Committee.

Action: The Executive Committee will contact Kim if they have any recommendations or changes to the presentation. The committee also felt it would be a good idea to share the presentation with all of NLACRC's staff.

F. Housing Committee

The board's Housing Committee was established about 5 years ago because the Lanterman Developmental Center was going to be closing and we were facing challenges to find affordable housing in the community. After 5 years, the developmental center is now closed and all of its consumers are now living in community settings. Kim reported that the Housing Committee has done its job and suggested that the committee be disbanded and any future housing issues could be brought before the Strategic Planning Committee.

M/S/C (D. Newman/J. Glover) To recommend to the Board of Trustees to discontinue the Housing Committee at the end of this fiscal year and to send any future housing issues to the Strategic Planning Committee to address.

Action: The Strategic Planning Committee's policies and procedures will need to be updated to reflect their new housing component.

Action: Any of the 3 remaining Housing Committee meetings scheduled for this fiscal year can be canceled if the committee has no business to discuss.

G. Board Resolution re: Antelope Valley Transportation

Kim asked if she could get board approval to approve the contract with Student Transportation if it is ready in December so we could get transportation services provided sooner in the Antelope Valley.

M/S/C (D. Newman/J. Glover) To recommend to the Board of Trustees to give their approval to Kim to negotiate a contract with Student Transportation if it is ready in December to get services underway.

H. Finalize Agenda for the November 10th Board Meeting

The committee finalized the agenda for next month's board meeting, which will be held on a Tuesday as the center will be closed on Wednesday to observe Veteran's Day.

V. Center Operations

A. Retirement of DDS Director

It has just been announced that Santi Rogers will be retiring on November 30th of this year. He has worked in the developmental disabilities field for over 40 years.

B. AV Residential Providers

The center is getting pushback from several residential providers in the Antelope Valley; they are angry about the center's quality assurance activities. But we will continue our efforts to make sure our consumers live in a clean, happy, and safe environment.

C. Meeting with the Department of Finance

ARCA has asked George and other regional center executive directors to come to Sacramento to talk with representatives of the Department of Finance about regional center operations budgets. ARCA wants the Department of Finance to understand that workload issues arise and costs increase for regional centers when certain legislation is passed.

D. Building Bridges

George reported that we are trying to “build bridges” to our union staff to rebuild a trusting relationship. A retreat was held for 30 union and 30 non-union staff recently and was facilitated by a federal mediator. With the definition expansion of union “protected activity,” we must go forward carefully.

Michele added that all 3 of the center’s 3 offices held fun staff events today. The Antelope Valley office held a “Day of the Dead” event, the Santa Clarita Valley office held a “Zombie Apocalypse,” and at the main office, the staff held a cupcake contest, a costume contest, and a pumpkin decorating contest. We were able to provide staff with prizes that were purchased by using points from our credit card.

VI. Announcements / Information Items

A. Complete Meeting Evaluations

Lou asked the committee members to please complete evaluation forms after the meeting and submit them to him with any comments.

B. Next Meeting: *Tuesday*, November 24th

The meetings next month will be held a day earlier due to the Thanksgiving holiday.

VII. Adjournment

Lou adjourned the meeting at 8:33 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

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