

North Los Angeles County Regional Center  
**Executive Committee Meeting Minutes**  
May 27, 2015

**Present:** Dan Becerra and Tavia Wooley – Committee Members  
Diane Ambrose, Jennifer Kaiser, Michele Marra, Kim Rolfes, and George Stevens  
– Staff Members

**Absent:** Jenean Glover and Debra Newman

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**I. Call to Order**

Tavia Wooley called the meeting to order, in the president's absence, at 7:36 p.m.

**II. Public Input** -- There was no public input.

**III. Consent Items**

A. Approval of Revised Agenda

Item IV.I. was added to the agenda.

**M/S/C** (D. Becerra/T. Wooley) To approve the revised agenda as modified.

B. Approval of Minutes from April 29<sup>th</sup> Meeting

**M/S/C** (D. Becerra/T. Wooley) To approve the minutes as presented.

**IV. Committee Business**

A. Potential Local Performance Contract Measures

At the last quarterly Strategic Planning Committee meeting on May 4<sup>th</sup>, the following action was taken:

“If additional information on the potential local measures is received before May 27<sup>th</sup>, it will be presented to the Executive Committee for their action. If the information is not received by May 27<sup>th</sup>, it will be presented at the next quarterly Strategic Planning Committee meeting.”

No additional information has been received, so this will go back to the Strategic Planning Committee.

B. Discussion re: Board Primary Activities for FY 2015-16

The board's primary activities for this fiscal year have been:

1. Promote and protect quality case management as it is our core business.
2. Restore the sustainability of the entitlement to services within the regional center system.
3. Protect the immediate service rights of clients from budget reductions.
4. Implement the self-determination program in a transparent and fair manner that is consistent with statute.
5. Advocate for a viable rate system for our service providers.

**M/S/C** (D. Becerra/T. Wooley) To recommend to the Board of Trustees to continue the board's 5 current primary activities into next fiscal year.

C. Proposed Committee Assignments for FY 2015-16

The committee reviewed the proposed committee assignments for next fiscal year and the following changes were suggested:

1. Tavia Wooley was added to the Consumer Services & Government/Community Relations Committees.
2. Sean Stalbaum was moved from the Housing and Strategic Planning Committees to the Consumer Services & Government/Community Relations Committees.
3. Todd Withers was moved from the Consumer Services & Government/Community Relations Committees to the Housing and Strategic Planning Committees.

**M/S/C** (D. Becerra/T. Wooley) To recommend to the Board of Trustees to approve the committee assignments for next fiscal year, as modified.

D. Status Report on FY 2014-15 Board Budget

The board's budget for this fiscal year is \$89,750.00. As of May 19<sup>th</sup>, \$41,142.19 (45.84%) has been spent, leaving a balance of \$50,539.02. We do not anticipate spending all of the money in this year's budget because:

1. The abbreviated board retreat.
2. No candidates' forums were held.
3. A Legislative Breakfast was not held.

E. Proposed Board Budget for FY 2015-16

The proposed budget for next fiscal year is \$80,750.00 (\$2,500 less than this fiscal year). The budget has been reduced because the board's legislative strategy is going to change next fiscal year and may not include the Legislative Breakfast. Tavia asked if the board's involvement in National Core Indicator events should be reflected in the budget.

**Action:** Tavia will speak with Craig Girard about the board's involvement in the National Core Indicators project.

F. Senate Resolution re: Lanterman Developmental Center Closure

As reported at last month's committee meeting, Senator Pavley has issued senate resolutions to all of the regional centers that were involved in the depopulation of Lanterman Developmental Center. Once the resolutions are ready to be presented, Rosalba Gonzalez, Senator Pavley's field representative, will come to a board meeting to present it. Dan has offered to accept the resolution on the board's behalf.

G. Take Action on Position Letters

The Government & Community Relations Committee is asking that the Executive Committee approve sending support letters for the following bills, on behalf of the Board of Trustees. Copies of the support letters were provided to the committee.

**Action:** At the end of each letter, rather than copying the "NLACRC Board of Trustees," Jennifer will list each board member's name.

1. AB 35 (Chiu) Support
2. AB 643 (Nazarian) Support
3. SB 11 (Beall) Support
4. AB 449 (Irwin) Support
5. AB 662 (Bonilla) Support
6. SB 324 (Pavley) Support

**M/S/C** (D. Becerra/T. Wooley) To approve sending the support letters for the 6 bills listed above, as modified, on behalf of the Board of Trustees.

H. Finalize Agenda for the June 10<sup>th</sup> Board Meeting

The committee finalized the agenda for the next board meeting which included:

1. Completion of DDS Conflict of Interest Statements
2. Completion of Confidentiality Statements

I. Approval of Contracts

The Administrative Affairs Committee is recommending that the Executive Committee approve the following contracts, on behalf of the Board of Trustees:

1. CBEM, LLC (Revised Board Resolution)
2. Lifinvest, Inc. dba Blue Livin' Supports
3. PathPoint

**M/S/C** (D. Becerra/T. Wooley) To approve the contracts with CBEM, Lifinvest, and PathPoint, on behalf of the Board of Trustees.

V. **Center Operations**

A. Proposed Trailer Bill Language

George provided the committee with copies of the most recent trailer bill language, which included:

1. A written copy of the Individual Program Plan (IPP) must be provided to consumers and families within 45 days of the IPP, in their native language. (This is problematic as translation takes 30 to 60 days.)
2. The closure of additional developmental centers. (This is problematic because the community system is in desperate need of additional funding and we will need even more so we can create resources for these consumers. We cannot bring people out into an unstable environment.)

George added that he is highly disappointed that the governor did not include the 10% increase for service provider rates and regional center operations in his proposed stated budget as recommended by the Lanterman Coalition. However, there is a "ray of hope" in the trailer bill language. They are recommending that revisions to the existing rate-setting methodologies for community-based services and supports and to regional center operations budgets be presented to the legislature on January 10, 2016.

B. Employee Service Awards Ceremony

We held our annual service awards ceremony this morning at the Angeles National Golf Club. There were a lot of 5-year employees, several 10 and 15 year employees, 1 20 year employee, and 1 25 year employee who received their service awards. It was a very nice event.

C. Self-Determination

We held our first informational meeting of the 3 at our main office last night. Ruth Janka did a great job of presenting what information we have about the self-determination program. Unfortunately, there were a few disruptive and disrespectful people present.

D. New Office Space

The first phase of our 1<sup>st</sup> floor remodel will be completed on Monday, June 15<sup>th</sup>. The 1<sup>st</sup> floor will now house our employee lunchroom, mailroom, and resource center. The committee would like to recommend that some of the excess board budget money be used to buy breakfast for the staff to show their appreciation. This could kick-off the opening of the new staff lunchroom!

**Action:** The idea of using some money from the board budget to purchase a bagel breakfast for staff at all 3 offices will be brought up at the next board meeting.

E. Board and Employee Conflict of Interest Resolution Plans

Michele reported that we had 2 board members with possible conflicts; the first board member eliminated their conflict and we are still waiting to hear back from DDS about the second board member. We had 3 employees with possible conflicts; DDS approved 1 of them and the other 2 are pending.

## VI. **Announcements / Information Items**

F. Complete Meeting Evaluations

Tavia asked Dan to please complete an evaluation after the meeting and submit it to her with any comments.

G. Next Meeting: Wednesday, July 29<sup>th</sup>, at 7:15 p.m. (no June meeting)

## VII. Adjournment

Tavia adjourned the meeting at 8:26 p.m.

Submitted by,

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

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