

**Minutes of Regular Meeting  
of  
North Los Angeles County Regional Center  
A Nonprofit Corporation**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 15400 Sherman Way, Suite 170, Van Nuys, California, on June 10, 2015.

Trustees Present

Dan Becerra  
Dorothy Daniels  
Craig Girard  
Jenean Glover  
Jessica Gould  
Duane Joslin  
Jenni Moran  
Debra Newman  
Lou Paparozzi  
William Rayber  
Sean Stalbaum  
Angela White  
Tavia Wooley

Trustees Absent

Juan Hernandez  
Myriam Jovel

Guests Present

Carolyn Caldwell  
Stephen Cutty  
Richard Dier  
Michelle Heid  
Caroline Mitchell  
Alexis Soto  
Todd Withers

Staff Present

Diane Ambrose  
Maria Bosch  
Marissa Campos  
Susan Chmura  
Marybeth DeCanio  
Kathie Fuentes  
Nita Gatlin  
Jennifer Kaiser  
Song Kim  
Hal Kirklin  
Wendy Levinson  
Rose Maag  
Michele Marra  
George McLean  
Vini Montague  
Norma Mota  
Jenny Mundo  
Ivania Pineda  
Lucy Ramirez  
Kim Rolfes  
George Stevens  
Anna Whitlock

.....  
**1. Call to Order & Introductions**

Jenean called the meeting to order at 6:30 p.m. Introductions were made.

**2. Public Input & Comments (3 minutes)**

- A. Alexis Soto read aloud a letter to the board from the SEIU Local 721 representing NLACRC service coordinators regarding “oppressive and hostile working conditions.” She also provided copies of the letter to the board.
- B. Stephen Cutty, who works for the SEIU and represents regional center service coordinators statewide, asked the board to take into consideration the “low morale” of staff into their discussion of the executive director’s evaluation that will take place later in tonight’s meeting. He also asked the board to please work with the executive director to address the problem.

**3. Consent Items**

- A. Approval of Revised Agenda (*Packet #2, page 64*)

**M/S/C** (J. Moran/W. Rayber) To approve the revised agenda as presented.

B. Approval of May 13<sup>th</sup> Board Meeting Minutes (*Packet #1, page 7*)

Duane reported that he abstained from the motion in item 4.A.1., approving the contract with Easter Seals of Southern California, but it was not noted.

**M/S/C** (D. Joslin/W. Rayber) To approve the minutes as amended.

4. **Presentation of Award:** Juan Hernandez, Outgoing Board Member & Consumer Advisory Committee Chair

Juan Hernandez was unable to attend the board dinner, so Jenean wanted to present his award to him at tonight's board meeting, for serving on the board this year as the CAC chair. Unfortunately, Juan was not present to receive his award.

5. **News Clip on Ty Heid**

A news clip on Ty Heid, high school football player and NLACRC consumer, was shown, showing his very first touchdown!

6. **Presentation of Senate Resolution for Lanterman DC Closure**

Rosalba Gonzalez, field representative for Senator Fran Pavley, presented a resolution to NLACRC for its efforts in placing consumers out of Lanterman Developmental Center leading to its successful closure. Dan Becerra and Maria Bosch accepted the resolution on the center's behalf.

7. **Committee Action Items**

A. Nominating Committee (Craig Girard)

1. Election of Nominees & Re-Nominees for FY 2015-16 (*Packet #1, page 18*)

**M/S/C** (T. Wooley/D. Becerra) To vote on the nominees, re-nominees, and slate of officers as a group rather than each one individually.

a. Board of Trustees

**M/S/C** (T. Wooley/J. Moran) To elect Jun Antonio, Marcia Leija, Caroline Mitchell, Bridget Moss, Jeremy Sunderland, Curtis Wang, and Todd Withers to the Board of Trustees, and to re-elect

Dorothy Daniels, Craig Girard, Jenean Glover, Myriam Jovel, and Tavia Wooley to the Board of Trustees.

b. Slate of Officers

**M/S/C** (C. Girard/J. Moran; Abstention: T. Wooley) To elect the following board officers for FY 2015-16:

- Tavia Wooley, President
- Jenean Glover, Immediate Past President
- Lou Paparozzi, 1st Vice President
- Dorothy Daniels, 2nd Vice President
- Dan Becerra, Treasurer
- Debra Newman, Secretary
- Craig Girard, ARCA Delegate
- Tavia Wooley, ARCA Alternate
- William Rayber, ARCA CAC Delegate
- Jessica Gould, ARCA CAC Alternate

b. Consumer Advisory Committee

**M/S/C** (C. Girard/D. Joslin) To elect Hillary Marides to the CAC and to re-elect Pam Aiona and Lesly Forbes to the CAC.

d. Vendor Advisory Committee

**M/S/C** (J. Moran/C. Girard) To elect Staci Jordan to the VAC and to re-elect Fredlyn Berger, Deborah Cutter, Michelle Heid, Jonathan Istrin, and Scott Shepard to the VAC.

B. Administrative Affairs Committee (Dan Becerra)

1. Approval of Board Resolutions: (*Packet #2, page 68*)

a. Change of Officer Resolution (City National Bank)

**M/S/C** (D. Joslin/D. Becerra) To approve the Change of Officer Resolution as presented.

b. Resolution for City National Bank's Supersedure Agreement

**M/S/C** (D. Joslin/W. Rayber) To approve the Resolution for City National Bank's Supersedure Agreement as presented.

- c. Change of U.S. Bank Officer Resolution

**M/S/C** (J. Moran/W. Rayber) To approve the Change of Officer Resolution with U.S. Bank as presented.

2. Approval of Contracts: (*Packet #1, page 20*)

- a. The Adult Skills Center (TASC)
- b. CBEM, LLC (1<sup>st</sup> Amendment)
- c. Aacres (1<sup>st</sup> Amendment)
- d. R&D Transportation

**M/S/C** (D. Joslin/D. Newman; Abstention: J. Moran) To approve the contracts with The Adult Skills Center, CBEM, LLC (1<sup>st</sup> Amendment), Aacres (1<sup>st</sup> amendment), and R&D Transportation, as recommended by the Administrative Affairs Committee.

3. Approval of Additional Contracts: (*Packet #2, page 72*)

- a. Anka Behavioral Health (1<sup>st</sup> Amendment)

**M/S/C** (W. Rayber/D. Joslin; Abstention: J. Moran) To approve the contract with Anka Behavioral Health (1<sup>st</sup> Amendment), as presented.

- b. Elwyn California (1<sup>st</sup> Amendment)

**M/S/C** (D. Joslin/W. Rayber; Abstention: J. Moran) To approve the contract with Elwyn California (1<sup>st</sup> Amendment), as presented.

- c. Modern Support Services, LLC (2<sup>nd</sup> Amendment)

**M/S/C** (L. Paporozzi/D. Becerra; Abstention: J. Moran) To approve the contract with Modern Support Services, LLC (2<sup>nd</sup> Amendment), as presented.

- d. Aacres California, LLC

**M/S/C** (W. Rayber/D. Joslin; Abstention: J. Moran) To approve the contract with Aacres California, LLC, as presented.,

- e. People's Care Los Angeles

**M/S/C** (W. Rayber/C. Girard; Abstention: J. Moran) To approve the contract with People's Care Los Angeles, as presented.

- f. Inclusion Services, LLC

**M/S/C** (W. Rayber/C. Girard; Abstention: J. Moran) To approve the contract with Inclusion Services, LLC, as presented.

4. Authorize Officer to Secure Insurance in June for FY 2015-16

**M/S/C** (J. Gould/W. Rayber) To authorize the executive director or chief financial officer to secure insurance for the center in June for next fiscal year.

C. Executive Committee (Jenean Glover) (*Packet #1, page 30*)

1. Approval of Board Master & Critical Calendars for FY 2015-16

**M/S/C** (C. Girard/D. Daniels) To approve the board master and critical calendars for next fiscal year, as presented.

2. Approval of Proposed Committee Assignments for FY 2015-16

Debra Newman stated that she would also like to serve on the Consumer Services and Government/Community Relations Committees next fiscal year.

**M/S/C** (T. Wooley/J. Gould) To approve the proposed committee assignments for next fiscal year, as modified.

3. Approval of Proposed Board Budget for FY 2015-16 (*Packet #1, p. 29*)

**M/S/C** (D. Joslin/D. Becerra) To approve the board budget, in the amount of \$87,250,000, as presented.

D. Government & Community Relations Committee (Tavia Wooley)

1. Approval of Social Media Policy (*Packet #1, page 51*)

**M/S/C** (D. Joslin/D. Becerra) To approve NLACRC's Social Media policy, as presented.

8. **Director's Report** (*Packet #2, page 84*)

George addressed the following areas in his report: allocation methodology; state budget; legislation; regional center operations; and community activities. Copies of the director's report were included in the meeting packet along with the center's monthly quality assurance, consumer statistics, and special incident reports. Also included with his report were a legislative update and an update on the self-determination program that was just issued by the Department of Developmental Services (DDS).

9. **Association of Regional Center Agencies**

- A. Next Meetings: June 18<sup>th</sup> & 19<sup>th</sup> (San Leandro)

Craig reported that ARCA continues to push for the 10% increase for service provider rates and regional center operations as recommended by The Lanterman Coalition. NLACRC board members are invited to attend the ARCA meetings when they are held locally. The ARCA Board of Directors meetings will be held at Harbor Regional Center in Torrance on Friday, August 21<sup>st</sup>. Any board members interested in attending this meeting should contact Jennifer to RSVP. Craig and George are both unable to attend this month's ARCA meetings, but Michele and Tavia will be going on their behalf.

10. **Administrative Affairs Committee**

- A. Minutes of the May 27<sup>th</sup> Meeting - *Deferred*
- B. Financial Report (*Packet #2, page 137*)

The center's operations budget is \$38,428,260 with no projected surplus or deficit. The purchase of service (POS) budget is \$290,251,042 with a projected deficit of \$16,356,730. Kim provided the board with a draft letter to Santi Rogers, director of DDS, informing him of the center's insufficient cash resources projected for July 2015.

**M/S/C** (L. Pappozzi/D. Joslin) To approve the letter to DDS, informing them of our insufficient cash resources, as presented.

11. **Consumer Advisory Committee** (*Packet #2, page 146*)

A. Minutes of the May 5<sup>th</sup> Meeting

The minutes were included in meeting packet #2; please see Juan with any questions.

B. Minutes of the June 2<sup>nd</sup> Meeting – Deferred

C. Updated Event Calendar

The event calendar was included in board packet #2 for the board's information. The 25<sup>th</sup> anniversary of the Americans with Disabilities Act (ADA) will be Sunday, July 26<sup>th</sup>. Los Angeles will be celebrating the anniversary with a celebration at City Hall on Saturday, July 11<sup>th</sup>.

12. **Consumer Services Committee** (*Packet #2, page 152*)

A. Minutes of May 20<sup>th</sup> Meeting

The minutes were included in meeting packet #2; please see Tavia with any questions.

B. Self-Determination Program Update

We have held 2 of the 3 community meetings and the first two had standing room only. The 3<sup>rd</sup> meeting will be held tomorrow evening, from 6:00 to 8:00 p.m. at the center's Antelope Valley office. Spanish translators are available at all 3 meetings.

1. Selection of a Board Member for the Volunteer Advisory Committee

Dawn Hamilton was selected to serve as the board representative to the advisory committee. Unfortunately, she had to resign her position on the board. As such, we need to hold an election to identify a new board representative. Debra Newman and Tavia Wooley both expressed interest in that position and they both had applied for membership on the committee and have been interviewed.

**Action:** An election was held at Debra Newman was selected to be the board representative to the advisory committee.

The first meeting of the advisory committee will be held later this month.

C. Presentation of Changes to Educational/Vocational Service Standard

This service standard is being updated to embrace the Vendor Advisory Committee's Employment First philosophy. The language that is being added was identified in green type and Diane reviewed the new language with the board.

D. 3<sup>rd</sup> Quarter Appeals & Hearings Report

During the 3<sup>rd</sup> quarter of FY 2014-15:

1. Eligibility: 375 Notices of Action were sent and 12 were returned (appealed).
2. Service: 233 Notices of Action were sent and 13 were returned.
3. Hearings: 6 fair hearings were held:
  - 2 eligibility hearings (both denied)
  - 4 service hearings (2 partially granted and 2 denied)

13. Executive Committee (*Packet #2, page 171*)

A. Minutes of May 27<sup>th</sup> Meeting - *Deferred*

C. Staff Appreciation Breakfast

The Executive Committee would like to use some of the excess money in the board budget to provide a bagel breakfast for staff at all 3 offices.

**Action:** The board supported the Executive Committee's idea to hold an appreciation breakfast for staff. It will be held Monday, June 15<sup>th</sup>, 8:30 – 9:30 a.m.

Board members are more than welcome to attend! Please contact Jennifer if you would like to volunteer.

D. Proposed Board Primary Activities for FY 2015-16

Copies of the board's current primary activities were included in meeting packet #2. The Executive Committee is recommending that the board continue with these 5 primary activities into the new fiscal year. Please provide Jenean or Tavia with any input. The proposed activities will be presented again at the next board meeting for approval.

E. Action Taken to Approve Contracts



The Executive Committee took action, on behalf of the board of Trustees, to approve the following contracts. Summaries of the contracts were included in meeting packet #2.

1. CBEM, LLC (Revised Board Resolution)
2. Lifenvest, Inc. dba Blue Livin' Supports
3. PathPoint

F. Action Taken to Approve Position Letters

The Executive Committee took action, on behalf of the Board of Trustees, to approve sending the following support letters to the bills' authors. Copies of the letters were included in meeting packet #2.

1. AB 35 (Chiu) Support
2. AB 449 (Irwin) Support
3. AB 643 (Nazarian) Support
4. AB 662 Bonilla) Support
5. SB 11 (Beall) Support
6. SB 324 (Pavley) Support

F. Complete DDS Conflict of Interest Statements - Handout

Conflict of Interest forms must be signed by all regional center board members and filed by August 1<sup>st</sup> of each year. Copies of DDS's Conflict of Interest statements were provided to the board and Michele reviewed the form with them. If a board member's status should change during the year, he/she should notify Michele immediately.

G. Complete Confidentiality Statements - Handout

Each year, board members are asked to sign these statements which assure that when board members review any sensitive information that they will keep that information confidential. A statement was provided to each board member for their review and signature. Signed forms should be submitted to Jennifer for filing.

**14. Government & Community Relations** (*Packet #2, page 192*)

A. Minutes of May 20<sup>th</sup> Meeting

The minutes were included in meeting packet #2; please see Tavia with any questions.

B. Legislative Update

Copies of the committee's updated bill file were included in meeting packet #2.

C. Special Olympics World Games - Update

Yolanda Bosch, the center's director of community services, is heading up our board and staff support of the Special Olympics World Games by organizing our participation in "fans in the stands." We will be supporting the soccer events that will be held locally on the mornings of Thursday, July 30<sup>th</sup>, and Friday, July 31<sup>st</sup>. More information to come! Craig added that he is helping to organize Anthem/Blue Cross's support of the Special Olympics World Games; they have become a bronze sponsor and will also be supporting the athletes from the stands!

**15. Housing Committee** (*Packet #1, page 55*)

A. Minutes of May 11<sup>th</sup> Meeting

The minutes were included in meeting packet #1; please see Tavia with any questions.

**16. Nominating Committee**

A. Resignation of Dawn Hamilton

Unfortunately, Dawn had to resign from her position on the board. She will be greatly missed.

B. Nomination of Adam Stokes to the CAC

The committee is recommending the nomination of Adam Stokes to the CAC. His election will be held at the August 12<sup>th</sup> board meeting.

**17. Post-Retirement Medical Trust Committee – No Report**

**18. Strategic Planning Committee - No Report**

**19. Vendor Advisory Committee** (*Packet #2, page 227*)

A. Minutes of May 7<sup>th</sup> Meeting

The minutes were included in meeting packet #2; please see Jenni with any questions.

B. Minutes of June 4<sup>th</sup> Meeting - Deferred

**20. Old Business / New Business** (*Packet #1, page 59*)

A. Attendance Sheets

Updated board and board committee attendance sheets are always included in meeting packet #1. Board members cannot miss 3 meetings in a row or 5 meetings in a 1-year period.

B. Complete Meeting Evaluations

Jenean asked the board members to please complete evaluations after the meeting and submit them to her with any comments.

C. Visitation Reports

No visits were reported.

**21. Announcements / Information / Public Input**

A. Next Board Meeting: Wednesday, August 12<sup>th</sup> at 6:30 p.m. (Van Nuys)  
(no meeting in July)

B. Jenni expressed her gratitude for the opportunity to serve as a board member for the last 5 years and promised she wouldn't be a stranger. She is leaving the VAC in good hands with Michele Heid taking over as the VAC chair next fiscal year.

C. Duane stated that he has been proud to serve on the board for these last 7 years.

**22. Executive Session**

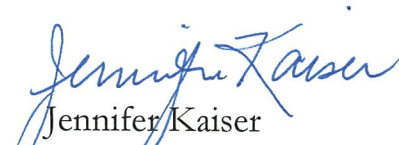
**M/S/C** (D. Joslin/D. Becerra) To go into executive session at 8:12 p.m.

- A. Executive Director's Evaluation
- B. Employee Business

**23. Adjournment**

Jenean adjourned the meeting at 9:42 p.m.

Submitted by,

  
Jennifer Kaiser  
Executive Assistant

for:

  
Debra Newman  
Board Secretary

[badmin,jun10.2015]

