

North Los Angeles County Regional Center  
**Post-Retirement Medical Trust Committee**  
**Meeting Minutes**  
January 28, 2015

**Present:** Jenean Glover, Dan Becerra, Kim Rolfes, George Stevens, and Tavia Wooley – Committee Members  
Anne Wimmer – HighMark Capital Representative  
Tim Banach (via teleconference) – U.S. Bank Representative  
Debra Newman – Board Member  
Jennifer Kaiser, Michele Marra, and Vini Montague – Staff Members

**Absent:** All present

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**I. Call to Order & Introductions**

The meeting was called to order by Jenean Glover, chair, at 5:34 p.m.

**II. Public Input** – There was no public input.

**III. Consent Items**

A. Approval of Agenda

**M/S/C** (K. Rolfes/T. Wooley) To approve the agenda as presented.

B. Approval of Minutes of October 29<sup>th</sup> Meeting

In Section IV.B., the second sentence of the second paragraph was changed to read, “The increase was attributed to a contribution the center made to the trust in the amount of \$400,000.”

**M/S/C** (K. Rolfes/T. Wooley) To approve the minutes as modified.

**IV. Committee Business**

A. Review the PRMT’s Investment Strategy

The investment strategy is revisited each year. Since the PRMT’s inception, it has had a “balanced” investment strategy with an average return of 7% interest. CalPERS uses this strategy as well.

**M/S/C** (D. Becerra/T. Wooley) To continue using a balanced investment strategy for the PRMT.

B. HighMark Capital Report: Statement on Current Trust Value

Anne provided everyone with copies of HighMark Capital's quarterly report on the activity of the center's PRMT and reviewed it with them. The report began with a look at the current financial environment, including economic conditions, interest rates/inflation, and key concerns. This was followed by the investment portfolio summary, asset allocation summary, selected period performance, and current asset allocation. The report's appendix included graphs from 2004 to present on real gross domestic product, consumer spending, capital spending, federal government purchases, CPI core, CPI, the unemployment rate, and treasury yield curves.

The value of the trust assets as of January 26, 2015 was \$18,656,512, an increase of \$510,336 since the last quarterly report. The increase was attributed to investment returns as the center did not make a contribution to the PRMT during the last quarter. The rate of return for the quarter ending December 31, 2014 was -2.64%, the rate of return for the previous 12 months was 5.79%, and the annualized rate of return since the trust's inception, 122 months ago, was 6.20% (all gross of fees).

C. Covering the Under-Funding of the PRMT

The current unfunded liability of the trust is \$22,466,932.

D. Quarterly PRMT Market Value History Report

Kim provided copies of the report to everyone which reported the trust's market value for each quarter since its inception during September 2004 through December 31, 2014. During this period of time, the center has contributed \$13,535,618.46 to the trust and the trust has gained \$4,934,378.48 through investments, for a total trust value of \$18,469,996.94.

**V. Board Meeting Agenda Items**

The following items will be added to the committee's section of the February 11<sup>th</sup> board meeting agenda:

- A. Minutes of January 28<sup>th</sup> Meeting
- B. Statement on Current Trust Value
- C. Investment Strategy for FY 2014-15

**VI. Announcements/Information/Public Input**

- A. Next Meeting: Wednesday, April 29<sup>th</sup>, at 5:30 p.m.

**VII. Adjournment**

Jenean adjourned the meeting at 6:16 p.m.

Submitted by,

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

[prmt.jan28.2015]

