

North Los Angeles County Regional Center
Executive Committee Meeting Minutes
March 25, 2015

Present: Dan Becerra, Jenean Glover, Dawn Hamilton, and Tavia Wooley – Committee Members
Diane Ambrose, Michele Marra, Kim Rolfes, George Stevens, and Liliana Windover – Staff Members

Absent: Debra Newman

I. Call to Order

Jenean Glover, president, called the meeting to order at 7:17 p.m.

II. Public Input

Dan announced that he is planning to take his son to the Grass Roots Week visit scheduled with Senator Fran Pavley; members of his team are Kim Rolfes, Mary Jo Fernando, and Deborah Cutter.

III. Consent Items

A. Approval of Revised Agenda

Agenda Item IV.B was removed and added it as part of Executive Session under section VII.B.

M/S/C (D. Hamilton/D. Becerra) To approve the revised agenda as modified.

B. Approval of Minutes from February 25th Meeting

M/S/C (D. Hamilton/T. Wooley) To approve the minutes as presented.

IV. Committee Business

A. Status Report on FY 2014-15 Board Budget

The board's budget for this fiscal year is \$89,750.00. As of March 18th, \$29,178.46 (32.51%) has been spent, leaving a balance of \$60,571.54.

B. Proposed change to Secretary Policy Statement

A change is being proposed to the Secretary policy statement. The board secretary was formerly responsible for reviewing and signing off on board members' annual conflict of interest statements. Now that we are using DDS's conflict of interest statements, the secretary no longer has the responsibility to review them.

Action: To present the proposed change to the Secretary policy statement to the Board of Trustees for their review and approval.

C. Finalize Agenda for the April 8th Board Meeting

The committee finalized the agenda which included the presentation of the center's POS expenditure report.

D. Request for Proposals (RFP) Policy Update

The proposed changes to this policy were presented at last week's board meeting for their feedback; only minor grammar changes were submitted.

M/S/C (D. Becerra/D. Hamilton) To present the proposed changes to the board's RFP policy to the Board of Trustees, as corrected, for their final review and approval.

E. Contract Approval: Tender Touch Homecare, Inc.

The Administrative Affairs Committee reviewed this contract and is recommending that the Executive Committee approve it on behalf of the Board of Trustees.

M/S/C (D. Becerra/D. Hamilton) To approve the contract with Tender Touch Homecare, Inc. in the amount of \$2,934,642 over the contract term, on behalf of the Board of Trustees.

V. Center Operations

A. Million Letters Campaign

George informed the committee that he spoke with Cynthia Sewell (director of New Horizons) and Steve Miller (former director of Tierra del Sol Foundation) and they are eager to help get this campaign going. A mass mailing will be sent to members of our community asking them to attend public meetings in order to obtain critical information and learn how they can show their support. A template

letter will also be provided to the community asking them to send this letter to the Governor and legislators to adopt the Lanterman Coalition's request for a 10% adjustment to regional center operations and service provider rates in order to save our community system for people with developmental disabilities from collapse. The Government & Community Relations Committee has developed a subcommittee that will be responsible for organizing the town hall meetings.

B. POS Expenditure Data Public Meetings

Two public meetings were held on Wednesday, March 24th, at the center's main office; the first one took place at 3:00 p.m. and the second at 6:30 p.m. Approximately 20 people attended these meetings including members of the Cultivar y Crecer Support Group, the local State Council office, and Disability Rights California. A very informative PowerPoint presentation regarding our POS expenditure data was presented and distributed to attendees.

C. Self-Determination

The center has been receiving applications from individuals interested in serving on our Self Determination Volunteer Advisory Committee. The last day to submit an application is on March 31, 2015. Members of the community are currently inquiring about the self-determination program, but DDS is still developing informational materials and no further information has been provided to regional centers other than what was part of the statute. Ruth Janka is currently working with the Family Focus Resource Center to develop and promote informational sessions.

D. Legislative Visit

George and his team had their Grass Roots Week visit with Marco Santana, district representative for Senator Bob Hertzberg. Dawn indicated that it was very successful and Mr. Santana was really interested in learning more about the regional centers.

VI. Announcements / Information Items

A. Complete Meeting Evaluations

Jenean asked the committee members to please complete evaluation forms after the meeting and submit them to her with any comments.

B. Next Meeting: Wednesday, April 29th, at 7:15 p.m.

VII. Executive Session

The committee went into executive session at 7:45 p.m.

- A. Executive Director's Evaluation (review summary report) - *Deferred*
- B. Annual Report on Whistleblower Compliance

VII. Adjournment

Jenean adjourned the meeting at 8:05 p.m.

Submitted by,

Liliana Windover

Liliana Windover
Executive Administrative Assistant

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