

North Los Angeles County Regional Center
Housing Committee Meeting Minutes
February 10, 2014

Present: Erica Beall, Richard Dier, Jonathan Istrin, Eric Leh, Elizabeth Lyons, Debra Newman, Kim Rolfes, George Stevens, and Tavia Wooley – Committee Members
Linda Dier - Guest
Devon Phoenix, William Pickel, and Samy Abderlatif – West Bay Housing
Jennifer Kaiser – Staff

Absent: Sharoll Jackson and Scott Shepard

I. Call to Order & Introductions

Eric Leh, chair, called the meeting to order at 12:13 p.m. Introductions were made.

II. Consent Items

A. Approval of Agenda

Item V.G. was added to the agenda.

M/S/C (T. Wooley/G. Stevens) To approve the agenda as modified.

B. Approval of Minutes of November 18th Meeting

M/S/C (E. Lyons/T. Wooley) To approve the minutes as presented.

III. Public Input

Eric thanked Debra Newman and Tavia Wooley for joining the committee!

IV. Presentation: West Bay Housing (Bill Pickel, Executive Director)

Bill Pickel presented a PowerPoint presentation on West Bay Housing which provides affordable community-based housing for under-served populations with an emphasis on people with developmental disabilities. They have offices in Los Angeles and San Francisco. Mr. Pickel explained that they are a “one-stop shop” for supportive housing and are currently working with 11 of the 21 regional centers. They have 45 employees with an annual budget of \$15 million. They are serving about 800 individuals today, but have contracts to serve an additional 3,000

individuals by 2017. One of West Bay's projects (with project partners) is to house 2,400 homeless people in Los Angeles County. West Bay is developing 4 Community Placement Plan (CPP) homes for the center and would be happy to collaborate with the center on developing additional homes in the future.

V. Committee Business

A. Board-Approved Committee Priorities for FY 2013-14

The board approved the committee's 7 priorities for this fiscal year. Copies of the approved priorities list were provided to the committee.

B. Revisit the Housing Committee's Policies and Procedures (Purpose Section)

The Housing Committee policies and procedures were reviewed at the last meeting and the committee members had questions about the first sentence under the Purpose, which reads:

"The HC shall establish a board housing policy that will guide the center in maximizing affordable and permanent housing opportunities/resources for consumers, within the center's catchment area. The executive director shall establish a Housing Advisory Group to assist in identifying, creating, and maximizing affordable housing options for consumers. The members of the advisory committee will be selected based upon their demonstrated ability to bring resources and expertise to the HC. The chairperson of the Housing Advisory Group shall be the executive director or designee. The group will address the goals of the HC. The executive director or designee shall report the minutes of the Housing Advisory Group to the HC."

An action was taken that Kim and George would review the Housing Committee's policies and procedures and bring an explanation or recommendations for changes needed to the policy to this meeting.

Action: This agenda item will be revisited once the center hires a director of community services.

C. Follow-up on George Braddock Presentations

1. Title of his book: Making Homes That Work: Planning, design, and construction for person-centered environments for families living with Autism Spectrum Disorder.

2. Copies of the handout from the presentations: Richard brought along a copy of the presentation from Mr. Braddock's presentation. It is over 100 pages, so he didn't make copies, but if you would like a copy, he can e-mail it to you. Richard can be reached at: dismanrx@aol.com.

D. Additional Handouts from the Olmstead Conference (Jonathan)

Jonathan sent the handouts from the conference to the committee via e-mail. If you didn't get them, please contact Jennifer and she will re-send them to you.

E. Update on Community Placement Plan (CPP) Activities

The center has several projects in progress and that are up and running, including:

1. 4 CPES/HOPE Specialized Residential Facilities (SRFs): The construction on all 4 homes is completed and CPES is in the process of conducting transition activities. Two of the SRF facilities (Donna and Osborne) are operational and serving individuals from the Lanterman Developmental Center (LDC). One of the SRFs is serving 1 individual from the Fairview Developmental Center. The construction on the remaining 2 SRF facilities (Napa and Baird) is completed and CPES is conducting transition activities. One consumer from the LDC is scheduled to move into Baird SRF on March 6, 2014.
2. 1 Valley Village/HOPE Adult Residential Facility for Persons with Special Healthcare Needs (ARFPSHN): The construction on the ARFPSHN is completed and the ARFPSHN is currently serving 5 individuals from LDC. The last individual moved into the ARFPSHN on February 20, 2014.
3. 1 West Bay Housing/ELWYN Adult Residential Facility for Persons with Special Healthcare Needs (ARFPSHN): The construction on the Babcock home should be completed by the end of February 2014 and it is projected that it will be serving consumers by the end of June 2014. ELWYN, the service provider, has started transition planning. It is projected that the ARFPSHN will be serving individuals by June 2014.
4. 3 West Bay Housing/ELWYN Specialized Residential Facilities (SRFs): The construction on the Mayall home was completed in November 2013;

currently the SRF is waiting on the fire clearance and approval of their program design. The construction on Kelvin 1 was completed on February 4, 2014; currently the SRF is waiting on the fire clearance and approval of their program design. The construction on Kelvin 2 was completed on January 13, 2014; currently the SRF is waiting on the fire clearance and approval of their program design. ELWYN, the service provider, has started transition planning for all three SRFs. It is projected that 2 of the 3 SRFs will be serving individuals by June 2014 and that 1 of the 3 SRFs will be serving individuals by July 2014.

5. 1 HOPE/National Support Services Specialized Residential Facilities (SRF): The construction on the Dearborn home started in February 2014 and the projected completion date for construction is at the end of May 2014. It is projected that the SRF will begin to serve consumers in August 2014.

6. Requests for Proposals: Pending/In-Process

- 4 specialized residential facilities
- 2 day programs
- 1 supported living service
- 1 crisis support service
- A transportation broker to review all of our transportation invoices, on a monthly basis, for accuracy.

F. Update on Housing Legislation

There are several bills that are getting some traction, including SB 391 (DeSaulnier) which would enact the California Homes & Jobs Act of 2013. Kim provided copies of this bill along with a 1-page summary.

G. Presentation for the next Housing Committee Meeting

Kim asked the committee if they would be interested in having a presentation regarding mental health housing services by Anna Nudelman, adult housing navigator of the Los Angeles County Department of Mental Health (LACDMH), at the next quarterly Housing Committee meeting. The committee agreed that they would be interested in a presentation by LACDMH.

Action: Kim will arrange this presentation for the next Housing Committee meeting.

VI. Board Meeting Agenda Items

The following item was identified for the February 12th board meeting agenda:

- A. Minutes of February 10th Meeting

VII. Announcements / Information

- A. Next Quarterly Meeting: Monday, May 12th, at 12:00 p.m.

VIII. Adjournment

Eric adjourned the meeting at 1:40 p.m.

Submitted by:

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

[hcmmin.feb10.2014]

