

North Los Angeles County Regional Center
Nominating Committee Meeting Minutes

April 1, 2014

Present: Jenean Glover, Dawn Hamilton, and Jeremy Sunderland – Committee Members
Jennifer Kaiser and George Stevens – Staff Members

Absent: Bob Erio

I. Call to Order

The meeting began at 5:43 p.m., but once Dawn was elected as chair, she officially called the meeting to order at 6:54 p.m.

II. Consent Items

A. Approval of Revised Agenda

M/S/C (J. Glover/J. Sunderland) To approve the revised agenda as presented.

B. Approval of Minutes of March 5th Meeting

M/S/C (J. Glover/J. Sunderland) To approve the minutes as presented.

III. Committee Business

A. Election of New Committee Chair

Yolanda Bosch had to leave the board early because she took a position of employment at NLACRC. Sharoll Jackson also left the board early due to a conflict of interest. As Yolanda had served as the chair of this committee, a new chair is needed to take her place.

Action: The committee elected Dawn Hamilton to serve as the committee chair for the remainder of this fiscal year.

B. Interviews with Consumer Advisory Committee Applicants:

1. 5:45 p.m. – ~~Maria Gutierrez~~
2. 6:00 p.m. – Nina Daily
3. 6:15 p.m. – Pam Aiona
4. 6:30 p.m. – ~~Carrie Duffy~~
5. 6:45 p.m. – ~~Brook Barnes~~

6. 7:00 p.m. – Mark Matsuda (taking Access – had to stick with 7pm slot)

Maria Gutierrez's interview was moved to tomorrow evening, per her request. Brook Barnes and Carrie Duffy withdrew their applications. The committee interviewed Nina, Pam, and Mark. Any action on these applicants was delayed until the remaining CAC applicants are interviewed tomorrow evening.

C. Review VAC Applications Submitted

Per the committee's request, Jennifer sent out a targeted mailing, specifically soliciting Early Start providers to apply for membership on the VAC, which its composition needed. Jennifer reported that 3 Early Start providers have submitted applications.

Action: The 3 Early Start providers will be scheduled for interviews on Wednesday, May 7th, starting at 6:30 p.m.

D. Complete Meeting Evaluation Forms

Dawn asked the committee members to please complete evaluation forms after the meeting and submit them to her with any comments.

IV. Board Meeting Agenda Items

The committee identified the following items to be added to the April 9th board meeting agenda:

- A. Minutes of April 1st and 2nd Meetings
- B. Status on Recruitment

V. Announcements / Information

A. Next Meetings:

- 1. Wednesday, April 2nd, at 5:30 p.m. (CAC interviews)
- 2. Wednesday, May 7th, at 6:30 p.m. (VAC interviews)

VI. Adjournment

Dawn adjourned the meeting at 7:45 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

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