

North Los Angeles County Regional Center  
**Consumer Services Committee Meeting Minutes**

July 17, 2013

**Present:** Dan Becerra, Duane Joslin, Debra Newman, Jeremy Sunderland, and Tavia Wooley – Committee Members  
Linda Dier, Richard Dier, Connie Lapin, Jennifer Pecor and Dan Wooley – Guests  
Lawrence Burton – Vendor Advisory Committee Representative  
Diane Ambrose, Maria Bosch, Joan Daniels, Susana Gil, Jennifer Kaiser, Michele Marra, George Stevens, and Dr. John Youngbauer – Staff Members

**Absent:** Jessica Gould

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**I. Call to Order & Introductions**

The meeting was called to order at 6:08 p.m. and introductions were made.

**II. Public Input**

A. Disability Rights California's (DRC's) Comments on Attendant Care

Connie provided everyone with written information on this.

**III. Consent Items**

A. Approval of Agenda

Item VI.B. was changed to reflect the correct date of the next meeting (August 21<sup>st</sup>)

**M/S/C** (D. Joslin/D. Becerra ) To approve the agenda as modified.

B. Approval of Minutes of May 22<sup>nd</sup> Meeting

The minutes were changed to accurately reflect that Craig Girard called the meeting to order, not Duane Joslin.

**M/S/C** (D. Joslin/T. Wooley) To approve the minutes as modified.

**IV. Committee Business**

A. Annual Committee Orientation

1. Policies and Procedures
2. Bylaws Statement
3. Board Audit Section
4. Core Values for Policy Development - *Deferred*

The documents were provided to the committee and briefly reviewed. Committee members should become familiar with these documents as they outline the purpose of the committee and the responsibilities of the committee members.

B. Election of Committee Chair

**M/S/C** (D. Joslin/D. Newman) To elect Jeremy Sunderland to serve as committee chair for this fiscal year.

**Action:** Duane Joslin will begin the meeting, on Jeremy's behalf, any time the he is not able to arrive on time to start the meeting himself.

C. FY 2013-14 Committee Meeting Schedule

Copies of the meeting schedule were provided to everyone for their information. The committee generally meets on the 3<sup>rd</sup> Wednesday of each month at 6:00 p.m.; however George noted that the committee does not meet in December or June. Also, a legislative training session is held in lieu of the committee meeting each spring. This fiscal year, the training will be held Wednesday, April 23<sup>rd</sup>.

D. Critical Calendar for FY 2013-14

Copies of the committee's critical calendar for this fiscal year were provided. Jennifer puts the items listed under each month on the committee meeting agendas so they can be addressed.

E. Priority Issues for FY 2013-14

Copies of the committee's goals for last fiscal year were reviewed and discussed:

1. Ensure that the Board of Trustees is provided with trainings by regional center vendored programs, in coordination with the Vendor Advisory Committee.
2. Oversee the implementation of the trailer bill language.
3. Ensure that the center is in compliance with waivers, statute, and regulations, and is aware of the center's caseload ratios.
4. Monitor the center's caseload ratios.

**Action:** The committee re-ordered their priorities to include a new #3: Monitor Purchase of Service (POS) disparity within the provision of services.

**M/S/C** (D. Joslin/D. Newman) To present the committee's proposed priority issues for this fiscal year to the Board of Trustees for approval.

F. 4<sup>th</sup> Quarter Exceptions/Exemptions Report

The exceptions report lists requests from consumers and families for services that are outside of the center's service standards and whether those services were approved or denied. During the 4<sup>th</sup> quarter of last fiscal year, the center approved 265 requests and denied only 7.

The exemptions report lists requests made for services that have been suspended or reduced as a result of the trailer bill language. The report showed that during the 4<sup>th</sup> quarter of last fiscal year, no exemptions were requested so none were subsequently granted or denied.

G. 4<sup>th</sup> Quarter Consumer Diagnosis Report

Copies of the report were provided to the committee for their review. The report showed diagnostic information about the center's consumers each quarter since the beginning of FY 2010-11. Of the 19,325 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,242 (9.01% increase since July 1, 2010)
2. Autism: 6,445 (**26.7% increase**)
3. Cerebral Palsy: 526 (3.75% increase)
4. Epilepsy: 222 (2.78% increase)
5. Other developmental disability: 935 (12.52% increase)
6. Early Start: 2,955 (16.57% increase)

H. 4<sup>th</sup> Quarter Appeals and Hearings Report – *Deferred*

I. Monthly Community Placement Plan (CPP) Report

Copies of the written CPP report for June 2013 were provided to the committee and Maria reviewed it with them. The center's goal for last fiscal year was to place 14 consumers out of Lanterman Developmental Center (LDC) and other large facilities and into the community. As of June 30<sup>th</sup>, the center has placed 20 consumers from LDC, 1 from Fairview Developmental Center, and 2 from Porterville Developmental Center, for a total of 20 placements (6 above our goal). The center's goal for this fiscal year is to place another 14 consumers out of large facilities and into the community.

J. Questions re: Monthly Quality Assurance and Special Incident Reports

These 2 reports are always part of George's director's report which he gives at each board meeting. The reports are always listed on this committee's agenda in case any of the members had questions regarding either report. There were no questions regarding the reports George gave at the June board meeting.

**V. Board Meeting Agenda Items**

The following items were identified for the committee's section of the August 14<sup>th</sup> board meeting agenda:

- A. Minutes of July 17<sup>th</sup> Meeting
- B. 4<sup>th</sup> Quarter Exceptions/Exemptions Report
- C. 4<sup>th</sup> Quarter Consumer Diagnosis Report
- D. 4<sup>th</sup> Quarter Appeals and Hearings Report – *Deferred*
- \* E. Approval of Committee's Priority Issues for FY 2013-14

**VI. Announcements / Information Items / Public Input**

- A. George gave the committee an update on the new trailer bill language and asked Dr. John Youngbauer, the center's behavioral services supervisor, to give an update on behavioral services. Dr. Youngbauer will be meeting with a delegation of the Southern California Consortium to begin redesigning behavioral services; they need to be redesigned to accommodate all of the new consumers coming into the system who have autism spectrum disorders. They plan to do this by submitting an "AB 637" proposal (an innovative approach) to the Department of

Developmental Services for their review and approval. The proposal will first need to be presented to this committee and then to the Board of Trustees.

**Action:** Dr. Youngbauer will present his proposal for a re-design of behavioral services to the Consumer Services Committee at their August 21<sup>st</sup> meeting.

B. Complete Meeting Evaluations

Jeremy asked the committee members to please complete evaluation forms after the meeting and submit them to him with any comments.

C. Next Meeting: Wednesday, August 21<sup>st</sup>, at 6:00 p.m.

## VII. Adjournment

Jeremy adjourned the meeting at 7:33 p.m.

Submitted by:

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

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\* Board Action Item

