

California Code of Regulations
Title 17, Division 2
Chapter 3 - Community Services
SubChapter 4 - Residential Services and Quality Assurance Regulations
Article 5 - Consumer Services

§56026. Consumer Notes, Quarterly and Semi-Annual Reports.

(a) The administrator for each Service Level 2, 3 or 4 facility shall be responsible for ensuring preparation and maintenance of on-going, written consumer notes which shall include:

- (1) Community and leisure activities;
- (2) Overnight visits away from the facility;
- (3) Illness;
- (4) SIRs as defined in Section 54327 (b);
- (5) Medical and dental visits; and
- (6) The date and signature of the staff person making the entry.

(b) The administrator for each Service Level 2 and 3 facility shall be responsible for ensuring the preparation and maintenance of a written semi-annual report of consumer progress toward achievement of each IPP objective for which the facility is responsible. The report shall include the date of completion of the report and signature of the person preparing the report.

(c) The administrator for each Service Level 4 facility shall be responsible for ensuring the preparation and maintenance of a written quarterly report of consumer progress toward achievement of each IPP objective for which the facility is responsible. The report shall include:

- (1) A summary of the data collected for each consumer as specified in Section 56013 (d)(4);
- (2) Identification of barriers to consumer progress and actions taken in response to these barriers; and
- (3) The date of completion of the report and signature of the person preparing the report.

(d) The administrator for each Service Level 4 facility shall submit the quarterly report required in subsection (c) above to the service coordinator within 30 days of the end of the quarter.

Note

Authority cited: Sections 4681.1, 4748 and 4791(i), Welfare and Institutions Code; Chapter 722, Statutes of 1992, Section 147. Reference: Sections 4646, 4646.5, 4681.1, 4742, 4748 and 4791, Welfare and Institutions Code.

History

1. New section filed 1-14-91; operative 2-13-91 (Register 91, No. 14).
2. New subsections (e) and (f) and amendment of NOTE filed 11-4-91 as

- an emergency; operative 11-4-91 (Register 92, No. 8). A Certificate of Compliance must be transmitted to OAL 3-3-92 or emergency language will be repealed by operation of law on the following day.
3. New subsections (e) and (f) and amendment of NOTE refiled 3-4-92 as an emergency; operative 3-4-92 (Register 92, No. 15). A Certificate of Compliance must be transmitted to OAL 7-2-92 or emergency language will be repealed by operation of law on the following day.
 4. Certificate of Compliance as to 3-4-92 order including amendment of section heading, and subsections (b)-(d) and repealer of subsections (c)(3), (e) and (f) transmitted to OAL 6-25-92 and filed 8-4-92 (Register 92, No. 32).
 5. Amendment of section filed 9-20-93 as an emergency; operative 9-20-93. Submitted to OAL for printing only pursuant to Chapter 722, Statutes of 1992, Section 147 (Register 93, No. 39). These regulations shall not be repealed by the Office of Administrative Law and shall remain in effect until revised or repealed, as appropriate.
 6. Amendment of section heading and text filed 11-23-94; operative 11-23-94 (Register 94, No. 47).
 7. Editorial correction of History 5 (Register 94, No. 47).
 8. Change without regulatory effect amending subsection (a) filed 6-19-95 pursuant to section 100, title 1, California Code of Regulations (Register 95, No. 25).
 9. Change without regulatory effect amending Note filed 12-2-98 pursuant to section 100, title 1, California Code of Regulations (Register 98, No. 49).
 10. Certificate of Compliance as to 10-25-2001 order, including amendment of subsection (a)(4) transmitted to OAL 2-28-2002 and filed 4-10-2002 (Register 2002, No. 15).

Source: California Department of Developmental Services