

North Los Angeles County Regional Center  
**Consumer Services Committee Meeting Minutes**  
September 19, 2012

**Present:** Thomas Aguinaga (via video-conference), Richard Dier, Craig Girard, Duane Joslin, and Jeremy Sunderland – Committee Members

Jennifer Pecor – Guest

Rebecca Lienhard – Vendor Advisory Committee Representative

Michele Marra and Liliana Windover – Staff Members

**Absent:** Dawn Hamilton and Martha Lopez

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**I. Call to Order & Introductions**

The meeting was called to order by Duane Joslin, for Jeremy Sunderland, at 6:09 p.m.

**II. Public Input** – There was no public input

**III. Consent Items**

A. Approval of Agenda

The items under Section IV. were incorrectly numbered and were corrected.

**M/S/C** (T. Aguinaga/C. Girard) To approve the agenda as modified.

B. Approval of Minutes of August 15<sup>th</sup> Meeting

**M/S/C** (G. Girard/T. Aguinaga) To approve the minutes as presented.

**IV. Committee Business**

A. VAC Presentations at Board Meetings

At last month's meeting, the committee asked that presentations be arranged to be given by Vendor Advisory Committee members at several board meetings this fiscal year. The presentations have been arranged and are as follows:

1. Wednesday, November 14, 2012 (Van Nuys): The Willie Ross Foundation by Lawrence Burton, Executive Director
2. Wednesday, January 9, 2013 (Santa Clarita): Progressive Steps, Inc. by Salisa Wagner, Director/Owner
3. Wednesday, March 13, 2013 (Van Nuys): New Horizons by Gay Wane, Director of Day Programs
4. Wednesday, May 8, 2013 (Van Nuys): Alternative Home Care by Jonathan Istrin, Executive Director

**M/S/C** (D. Joslin/C. Girard) To present the board presentation schedule to the Executive Committee and then to the Board of Trustees for approval.

**Action:** Richard Dier recommended that in the future we have a presentation from a behavioral service provider. Michele will bring this feedback to George to see if we can make some adjustments or additions to these presentations.

- B. Review the Committee's FY 2011-12 Action Log - *Deferred*
- C. The Committee's Priority Issues for FY 2012-13 (Approved by the Board)

The Board of Trustees approved the committee's proposed priority issues for this fiscal year at the last board meeting. Copies of the approved priority issues were provided to the committee.

- D. Board Audit: Michele ensured that the service standards are consistent with the center's mission and philosophy.
- E. Monthly Community Placement Plan (CPP) Report

Copies of the written CPP report for August 2012 were provided to the committee and Michele reviewed it with them. The center's goal for this fiscal year is to place 14 consumers out of Lanterman Developmental Center (LDC), Fairview Developmental Center, and the Canyon Springs facility and to find or develop placements for them in the community.

For FY 2012-13, NLACRC is not planning on submitting any specific requests for start-up in our catchment area. We are, however, partnering with the Southern California Independent Health & Living Project, Westside Regional Center, and Tri-Counties Regional Center to develop 3 homes in the Tri-Counties area.

As of July 31, 2012, 47 NLACRC consumers remain at LDC, 6 consumers have been transferred to other regional centers as of June 30, 2012 prior to placement. One consumer was transferred in from San Diego Regional Center effective August 1, 2012. The center's community placement plan supervisor attends all parent meetings at LDC, this ensures that the center has a presence at the meeting and also provides an opportunity for families to talk to a NLACRC representative face-to-face if they wish to do so.

F. Questions re: Monthly Quality Assurance and Special Incident Reports

These reports are provided at each board meeting as part of the director's report. They are an agenda item at this meeting in case anyone had any questions regarding either report. There were no questions regarding either report.

**V. Board Meeting Agenda Items**

The following agenda items were identified for the next board meeting:

- A. Minutes of September 19<sup>th</sup> Meeting
- \* B. Approval of Proposed Changes to Service Standards
  - 1. Individual Program Plan (IPP) Development
  - 2. Family Supports and Living Arrangements
  - 3. Clinical Services
  - 4. Early Start
  - 5. Prevention

**VI. Announcements / Information Items / Public Input**

A. Complete Meeting Evaluations

Jeremy asked the committee members to please complete evaluation forms after the meeting and submit them to him with any comments.

B. Next Meeting: Wednesday, October 17<sup>th</sup> at 6:00 p.m.

## VII. Adjournment

Jeremy adjourned the meeting at 6:50 p.m.

Submitted by:

*Liliana Windover*

Liliana Windover  
Executive Administrative Assistant

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